

Wednesday 13th August 2003

Dear

Calling for Hosts for the Third World Summit on the Arts and Culture, 2005

I am writing on behalf of the interim board of the International Federation of Arts Councils and Culture Agencies (IFACCA) to seek expressions of interest in hosting the Third World Summit on the Arts and Culture in 2005.

The first World Summit was hosted by the Canada Council in Ottawa in December 2000. The second will be in Singapore in November this year, hosted by the National Arts Council of Singapore in cooperation with IFACCA. Information on both events can be found at our websites www.ifacca.org or www.artsummit.org.

World Summits provide a unique opportunity for key figures in government and the arts community to meet a diverse range of international arts delegates and debate issues of arts policy and arts support. The aim of the Summits is to connect people and to promote networking, as encapsulated in this year's World Summit theme, *Creating Connections: Trends in Government Support for the Arts*.

The enclosed document describes the process for selecting the host for the 2005 Summit.

If you are interested in hosting the Summit, please notify us by **15 October 2003**. Nominations to host the 2007 Summit are also welcome, as are any suggestions for speakers or themes. The IFACCA board will consider expressions of interest at its next meeting, with a view to announcing the 2005 Summit Host at November's World Summit in Singapore.

Yours sincerely

Sarah Gardner
Executive Director

THIRD WORLD SUMMIT ON THE ARTS AND CULTURE 2005

Guidelines for Expressions of Interest

Background

The World Summit on the Arts and Culture is a biennial event intended to provide arts policymakers and others with an opportunity to discuss key issues affecting public support for the arts and creativity. Members and affiliates of IFACCA are invited to participate, but Summits are open to anyone with an interest in arts policy and the support of artistic creativity.

World Summits are hosted by a national arts funding body in collaboration with the IFACCA secretariat. The first Summit was hosted by the Canada Council for the Arts in December 2000, and the second will be hosted by the National Arts Council of Singapore in November 2003.

It is anticipated that the Third World Summit in 2005 will run over three days and will be attended by 200 to 300 delegates. While the main language of Summits is English, facilities for translation should also be provided where needed. IFACCA's General Assembly will be timed to coincide with the Summit. More details on World Summits can be found at www.ifacca.org or the Summit website www.artsummit.org.

Proposals – Proposals to host the 2005 Summit should clearly demonstrate:

- the ability to deliver a practical, results-oriented program that reflects a commitment to public support for the arts.
- the intention to involve a broad range of individuals from all parts of the world.
- an awareness of the anticipated costs of the event, revenue sources, registration fees, and approximate accommodation costs for delegates.
- agreement to work cooperatively with IFACCA's board and secretariat in planning the event.

Selection Criteria – The IFACCA board will use the following criteria to select the Summit host:

- quality of the proposed program, including suggestions for speakers, themes and auxiliary programming (artistic performances, receptions, tours).
- suitability of the city and venue proposed (ease of access from major airports, facility to arrange simultaneous translation, expected cost of accommodation, communication facilities, climate, other practical aspects).
- ease and cost of access by air for the majority of Federation members, and ease of obtaining entry visas and meeting medical requirements for foreign visitors.
- practicality of the budget proposed, the degree of financial support for the Summit from the host government and/or other sources and the extent of support that will be provided for delegates from developing countries.
- experience of the bidder in organising an event of this nature and their human resource capacity to undertake it.

Selection Process

Proposals will be discussed at IFACCA's board teleconference in late September/early October with the aim of announcing the decision at the Second World Summit in Singapore in November 2003. Expressions of interest, addressing the above criteria, must be received by the IFACCA secretariat by **15 October 2003**. If you would like any assistance in preparing your proposal, please contact Sarah Gardner, Executive Director of IFACCA at info@ifacca.org.